



## Picking and checking sales orders using TransLution Software

### Overcome the challenges of checking and packing orders

In a warehousing and distribution environment, maintaining picking accuracy and invoicing orders timeously and correctly can be a challenging task. TransLution allows you to seamlessly manage the checking process and assists with box packing and labelling and invoice creation and printing. The system is integrated into your current processes and SYSPRO and the outcome is a complete sales order picking, packing and checking process with fast and accurate invoicing.

#### Benefits:

- Significant improvement in accuracy of orders shipped
- Reduction of customer returns
- Integration with SYSPRO
- Ability to print detailed packing lists and box labels
- Generation of delivery notes and customer invoices
- Option to integrate data to courier system if required


Follow our handy visual guide to see how each step simplifies your order picking process.





**Customer Pick Slip**

Sales Order Number: 000794



Stock Code	Description	Location	Qty to Pick
A100	15 Speed Mountain Bike Boys	B001	100
SER200	Bicycle Child Seat	B003	100
SER310	Bicycle Helmet Medium - Green	B012	50
SER311	Bicycle Helmet Medium - Red	B123	50

## Print Picking Slips

The first step when managing a checking process is to pick the orders that will be checked. In many cases paper based picks are done and users are given printed picking slips to guide them. In order to afford a level of tracking, some sites require users to scan a pick slip when they start picking and again when they are done with the picking job.



**Sales Order Picking**

Job ID: 2587

Enter Sales Order Number

000234

OK

**Sales Order Picking**

Job ID: 2587

Scan Item to Pick

Stock to Pick: A100

A100

Last Input: 000234

OK

**Sales Order Picking**

Job ID: 2587

Enter Qty

Item: A100 Qty to Pick:45

45

Last Input: A100

OK

## Scanner Based Picking

In an ideal world, rather than doing a paper based pick, users will be using scanners and being instructed on the scanners where to go and what to pick. This has the benet of increased accuracy and the ability to track progress within a large order. This approach is more expensive than using printed pick slips and since the scanner based checking process is an excellent way to prevent incorrectly picked orders from being dispatched, many sites choose not to do scanner based picking.



**Sales Order Checking**

Job ID: 2588

Select Box

Small

Medium

Large

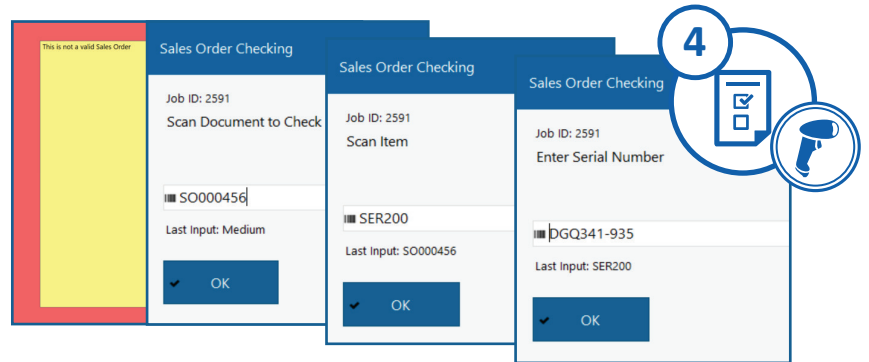
Custom

## Checking into Boxes

If required, checking can be done into boxes. This is very useful for larger orders since it allows for packing lists to be printed showing the contents per box. If couriers will be used, boxes can also be weighed and box weights passed to the courier electronically.


## Checking Items

Most commonly, sales orders are checked and the invoice is generated after a successful check. In some specific cases, checking can even be done against invoices if required. A specific benefit is the ability to scan or enter identifying serial numbers for later warranty purposes. In many cases, there is no requirement to enforce serialisation in SYSPRO but tracking the serial numbers as they are dispatched is very useful. The scanner based checking process supports this requirement.



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**888794-881**

**Packing List**

Sales Order Number: 000794  
 Customer: ABC Bicycles  
 Address: 45 Baobab Road, Boksburg

Stock Code	Description	Qty Packed
A100	15 Speed Mountain Bike Boys	95
SER200	Bicycle Child Seat	100
SER310	Bicycle Helmet Medium - Green	40
SER311	Bicycle Helmet Medium - Red	50

Box 1: Medium

Stock Code	Description	Serial No	Qty Packed
A100	15 Speed Mountain Bike Boys	N/A	95
SER200	Bicycle Child Seat	AKG123-6512	1

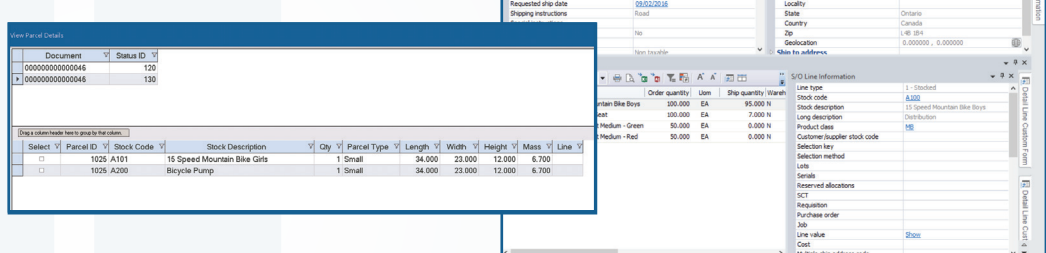
## Packing Documents

It is a common requirement to generate box lists, box labels and packing lists as the checking is done. If items are checked into boxes, the box labels and box lists are created per box otherwise packing lists are created for the entire order.

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**INVOICE**



## Checking Completion and Invoice Creation

Some customer processes require invoices or dispatch notes to be created and printed without user intervention. At other times, the requirement is to view orders before documents are created. Both options are supported. Full SYSPRO integration is supported and it is possible to choose what the outcome of the checking process should be – invoice creation, invoice creation and printing, dispatch note creation.

# TRANSLUTION ROADMAP

## Integration

Leverage existing SYSPRO and inventory software investments: Use TransLution to seamlessly integrate information captured on the production floor and in the warehouse with your existing system. TransLution supports multiple devices such as wireless barcode scanners, touch-screen PCs and tablet PCs, and delivers data captured directly into the accounting world of SYSPRO.

## Data Analysis & Reporting

TransLution EazyQuery searches internal and external databases and presents information in customized views on-screen, with drill-down, print, and export to spreadsheet capabilities. EazyQuery further improves efficiency by automating processing, publishing and distributing query reports on a schedule for both internal and external users.

## Shop Floor Integration

TransLution does not only integrate seamlessly to your ERP and other business systems, we also offer many options to integrate to shop floor equipment including scales and various IoT devices. This allows you to combine shop floor process data with your inventory data.

## TRANSLUTION CLIENTS

### TransLution Android

TransLution Android uses hand-held scanners, phones or tablets to provide instant availability of process information, offering maximum control, increased information accuracy, traceability, reporting and improved decision making.

### TransLution Windows

TransLution Windows runs on a standard PC or touchscreen where screens are configured to include only those operations relevant to each process, including buttons to print labels, view picking orders, stock count data, or reveal production instructions.

## TRANSLUTION CUSTOMERS

TransLution Software is an **authorized SYSPRO System Integrator Development Partner** servicing over 350 companies, and supporting over 3600 mobile devices across multiple industry sectors:



### North America

TransLution Software LLC  
Tanyard Oaks Office Park, Suite 901B  
327 Dahlonga Street, Cumming, GA 30040  
Email: [info@translutionsoftware.com](mailto:info@translutionsoftware.com) | Website: [www.translutionsoftware.com](http://www.translutionsoftware.com)

### Africa

TransLution Software (Pty) Ltd  
Johannesburg, South Africa

### Australia

BJM Business Solutions Pty Ltd  
Victoria, Australia  
[www.bjmbusiness.com](http://www.bjmbusiness.com)

### United Kingdom

NexSys Solutions Limited  
Manchester, United Kingdom  
[www.nexsys.co.uk](http://www.nexsys.co.uk)

### Europe

Brainsys BV  
Rotterdam, Netherlands  
[www.brainsys.nl](http://www.brainsys.nl)



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