



## Track Health & Safety Compliance

### Monitor and report on your organizations Health & Safety protocols with TransLutions™ Software

We all want to get back to a more normal life but the Covid-19 pandemic is radically changing the way we live, work and think. The risk of infection lurks across multiple points in an organization's business; from reception to the factory floor. Organizations must fundamentally change the way they operate and manage working environments.

We are witnessing a step change in the adoption of heightened worker protection, cleaning and sanitizing in line with WHO and CDC guidelines. Employers are shouldering additional responsibility not only to ensure a safe, hygienic working environment but in documenting and managing contact tracking, use of personal protective equipment and sanitation procedures. TransLution™ can help you manage and document adherence to these requirements as part of your effort to allow staff to feel safe at work during this challenging time.



Each company is developing their preparedness and response plan to guide workers and to document their efforts for protective actions against COVID-19. The following are some areas to be considered:

- Risk factors specific to a worker such as, age, pre-existing medical conditions, prior exposure or recovery from COVID-19.
- Processes for documenting worker exposure to COVID-19 in the work place
- Identification of symptoms displayed by workers entering the workplace

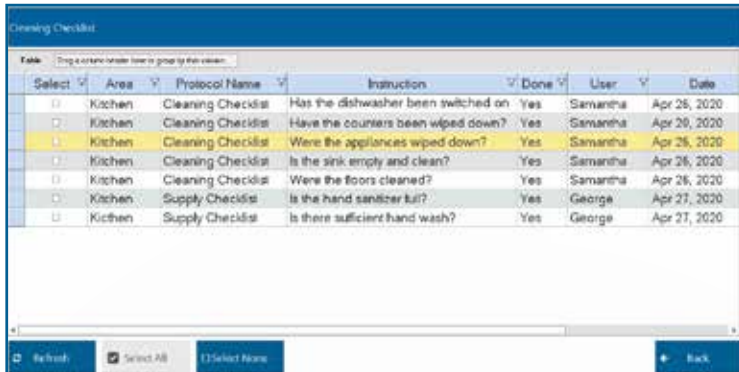


- Verification safety and sanitation procedures are being followed
- Documenting use of personal protective equipment
- Documenting controls put in place to mitigate these risks

TransLution™ can assist employers in implementing their plans and provide objective evidence that all reasonable steps have been taken to ensure the effective implementation and worker adherence to your prescribed measures.

## Implementing Infection Prevention Measures and New Cleaning Processes

One of the key sets of requirements around new safety precautions are documented cleaning processes across the enterprise. Having well-defined cleaning protocols is only the first step in the process. Tracking compliance is also critical requiring documentation of cleaning products and processes used.



Select	Area	Protocol Name	Instruction	Done	User	Date
<input type="checkbox"/>	Kitchen	Cleaning Checklist	Has the dishwasher been switched on?	Yes	Samantha	Apr 26, 2020
<input type="checkbox"/>	Kitchen	Cleaning Checklist	Have the counters been wiped down?	Yes	Samantha	Apr 26, 2020
<input type="checkbox"/>	Kitchen	Cleaning Checklist	Were the appliances wiped down?	Yes	Samantha	Apr 26, 2020
<input type="checkbox"/>	Kitchen	Cleaning Checklist	Is the sink empty and clean?	Yes	Samantha	Apr 26, 2020
<input type="checkbox"/>	Kitchen	Cleaning Checklist	Were the floors cleaned?	Yes	Samantha	Apr 26, 2020
<input type="checkbox"/>	Kitchen	Supply Checklist	Is the hand sanitizer full?	Yes	George	Apr 27, 2020
<input type="checkbox"/>	Kitchen	Supply Checklist	Is there sufficient hand wash?	Yes	George	Apr 27, 2020

TransLution™ can be used to ensure that the cleaning and disinfection materials required at predetermined locations are available with checklists confirming cleaning processes are properly recorded and logged for audit purposes. Operators can use photographs and record date/time-stamped on-screen signatures to record compliance. Companies may be required to document a skills matrix to confirm that cleaning staff have been properly trained both on the new protocols and for proper use of the chemicals and cleaning agents.

In addition to monitoring cleaning processes, TransLution™ can also provide employers with the ability to ensure that all persons entering the site, including visitors, follow a predetermined procedure registering results against a checklist with the results recorded in the database.

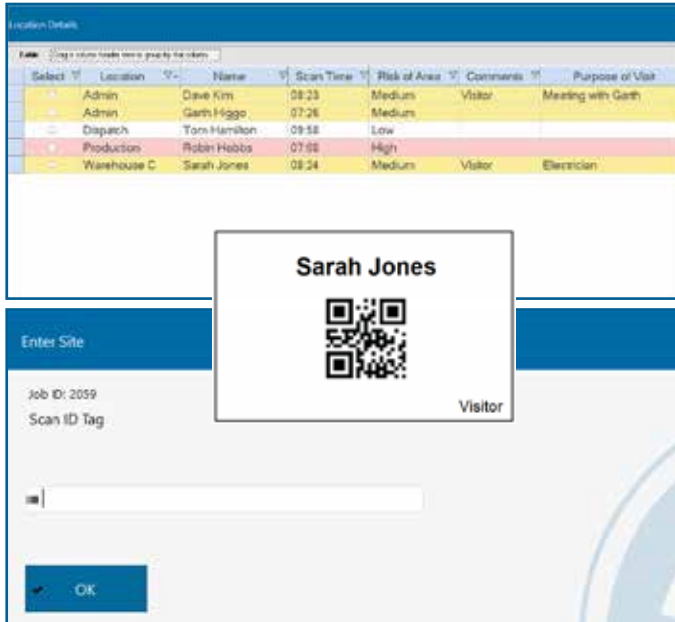
These processes can be recorded using personal Android devices to minimize device sharing or they can be operated by monitoring staff stationed in place. It is also possible to mount devices to walls or desks to allow recording of procedures with reduced requirement to touch common surfaces.

## Contact Tracing or Tracking

Many of our clients are already using TransLution™ to track the movements of materials and record where people were working and which machinery they were working on. Using TransLution™ in places other than the factory floor or warehouse allows you to extend that functionality to new areas of the business and other members of staff.

TransLution™ allows the definition of a hierarchy from a site down to a specific piece of equipment which can then be given a risk profile and have appropriate inspections or tasks assigned to it.

TransLution™ can connect people with the company hierarchy to the tasks that they are expected to perform. In order to manage the risk mitigation strategy a responsible person is associated with each work area in the hierarchy, they receive the



relevant alerts and notifications when incidents are reported for action. Should lower levels in the hierarchy not perform the prescribed tasks, alerts may be escalated.

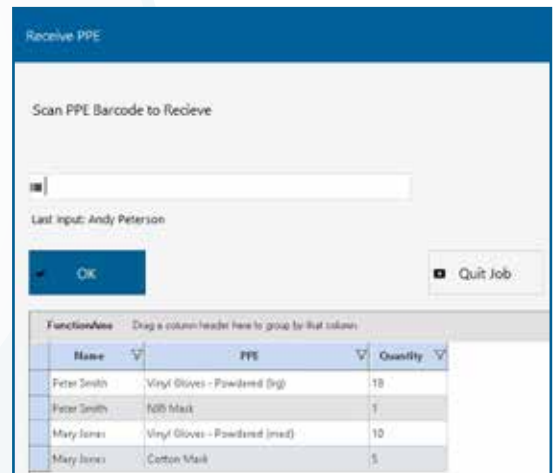
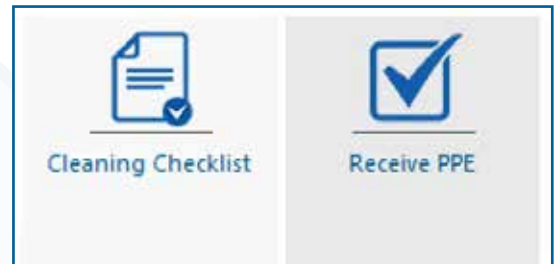
Where work areas in an organization have been defined as being high or critical risk areas TransLution™ has the ability to allow people to be logged into and out of the work area, to enable contact tracing to be performed.

In addition, protocols can also be defined that can be associated with people rather than equipment - for example an entrance screening protocol could be defined that requires that each person entering the site undergoes a screening test which could require that their temperature is measured and certain observations performed to confirm that the person does not display any overt signs of infection. These results would be recorded for reporting purposes.

## Issuing and tracking of Personal Protective Equipment

Existing TransLution™ clients have long used the software to track movement of production materials and keeping accurate track of stock levels. TransLution™ can also be used to track critical materials and equipment required to perform the tasks identified in your risk management plan. The company will be able to track both the inventory levels and the issuing and use of these items. By tracking the issuing of these materials to specific people, the system would be able to track whether a person performing a specific task at the frequency specified has been issued with the requisite materials.

Depending on the level of tracking required, return of used equipment can also be recorded. It is also possible to get operators to sign for PPE using a TransLution™ device. If operators are uncomfortable with the risks associated with using shared devices they can use their own Android phones to accept PPE issued to them, keep track of their PPE levels and request additional materials.



## Key Features and Benefits

- Provides companies with objective records of safety processes related to COVID-19
- Reduces touch points because operators can use personal android devices
- Supports monitoring of PPE use
- Improves compliance with safety guidelines according to the company COVID-19 safety plan
- Provides accurate reporting
- Provides staff with a sense of safety and security
- Monitors activity without compromising privacy
- Data made available to HR and Health and Safety Systems

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